BORANG PERMOHONAN NET-METERING

NET-METERING APPLICATION FORM

For office use only:	
Reference No.:	
Serial No.:	
Date received:	
Time received:	
Receiving Offer:	

SECTION 1 | APPLICANT INFORMATION

**Forms to be completed in capital letters*

Category:

- ☐ Residential
- ☐ Government
- ☐ Commercial

1A | FOR INDIVIDUAL APPLICANT (if applicable)

APPLICANT DETAILS

Applicant Name:				
NRIC:				
Citizenship:				
Contact No.:		(H)		(M)
Email:				

ALTERNATE CONTACT PERSON

Contact Person Name:				
Relationship:				
NRIC:				
Citizenship:				
Contact No.:		(H)		(M)
Email:				

1B | FOR NON-INDIVIDUAL APPLICANT (if applicable)

APPLICANT DETAILS

Company Owner's Name:				
Company Name:				
Company Registration No.:				
Address:				
Contact No.:		(H)		(M)
Email:				

CONTACT PERSON

Name:				
NRIC				
Citizenship:				
Position:				
Contact No.:		(H)		(M)
Email:				

SECTION 2 | PROJECT INFORMATION

2.1 INSTALLATION SITE ADDRESS

Installation site address:	
Site ownership:	☐ Fully owned
	☐ Owned (charged to bank)
	☐ Leased

2.2 INFORMATION OF INSTALLATION

Electricity bill account No.:	
Renewable energy resources:	Solar
Installed capacity:	kWp

2.3 INFORMATION OF PREMISE INSTALLATION

Voltage level at connection point:	☐ Low voltage (Single phase)
	☐ Low voltage (Three phase)
	☐ Medium voltage (Three phase)
Voltage at Point of Common Coupling:	V
Project status:	☐ New project ☐ Existing project

Types of building:	

E.g.: House, shop, office, etc

Types of installation:

- ☐ Rooftop of building
- ☐ Garage of car park
- ☐ Others (Please state): _____

2.4 TECHNICAL INFORMATION

1). Module

Type	
Brand	
Model	
Quantity	

2). Inverter

Brand	
Model	
Quantity	

2.5 SOLAR PV CONTRACTOR

Company's name:				
Company Registration No.:				
Office address:				
Telephone No.:		(O)		(Fax)
Contact Person:				
Position:				
Contact No.:		(M)		(O)
Email:				

**if the registered electrical contractor is different from the solar PV contractor, please fill in this section below and provide Letter of Undertaking:*

Registered Electrical Contractor:				
Company Registration No.:				
Office address:				
Telephone No.:		(O)		(Fax)

2.6 QUALIFIED PERSON

**Professional Engineer*

Name:				
NRIC:				
Contact No.:		(M)		(O)

Company's name:	
Company's registration No.:	

SECTION 3 | PROPOSED WORK PLAN

Bil.	Activities	Estimated Date
1	Net-metering Application submission date	
2	Proposed date for signing of Net-metering Agreement	
3	T&C proposal date with Distribution Licensee	
4	Net-metering Commencement date	

SECTION 4 | SUPPORTING DOCUMENTS CHECKLIST

The certified true copies of the following documents are to be submitted in support of this application, where applicable.

No.		Required documents	Please tick [/]
1	*Applicant Information:*		
	1.1	**Individual (For Domestic Category)** Applicant's NRIC (front and back) / Passport (if foreign person).	
		Company / Organization / Society / Government Body (if applicable) Certificate of registration.	
2	*Project Information:*		
	2.1	Documents proving the Applicant's ownership of the site, or other conditional or unconditional rights (e.g. letter or agreement) that the Applicant has to utilise/lease the site for a minimum period equivalent to the effective period	
	2.5	Letter of Undertaking between Solar PV Contractor and Electrical Contractor (if applicable)	
3	*Technical Information:*		
	3.1	The detailed engineering design of the renewable energy installation, including all relevant calculations to justify the installed capacity and claimed efficiencies, proposed plant layout and AC/DC single line diagram certified by relevant Qualified Person (QP)	
	3.2	Net-metering Assessment (NMA) Approval issued by DES	
	3.3	Product data sheet / technical parameter for all electrical components. Please provide rating of each electrical components (SPD, fuses, switches, PV modules, Inverters)	
	3.4	Document proving that ABCi has no objection on the Structural Assessment / Integrity Report. (e.g Letter of approval)	
4	*Billing Information*		
	A copy of three (3) months electricity bill (latest) - can be requested from DES;		
5	*Qualified Person and Electrical Contractor Certificates:*		
	5.1	Mandatory certificates:	
		i) Contractor Registration Certificate by Ministry of Development (MOD)	
		ii) A certificate of registration as a Professional Engineer (Electrical) with BAPEQS for each Competent Person's;	
6	*Others (Please specify):*		
	(i)		
	(ii)		
	(iii)		

SECTION 5 | DECLARATION FOR NET-METERING APPLICATION

5.1 APPLICANT DECLARATION

TO BE FIILED BY APPLICANT (INDIVIDUAL)

I,	*(Name),*	*(NRIC)*
and		
		(Address)

sincerely declare the following:

i. I hereby authorize (name of the Qualified Person)..... with NRIC.: ..... as the Qualified Person to act on my behalf to manage my Net-metering Application;**OR** I hereby declare myself with NRIC: ..... as a Qualified Person to manage my own Net-metering application; [please strikethrough where applicable];

ii. I hereby attest that the Qualified Person appointed here is a Qualified Person within the definition of a Qualified Person under APEQS Order 2011 and the regulations thereunder;

iii. I hereby confirm that I have not committed any offences under the Electricity Order 2017 and/or any other relevant laws and regulations pertaining to the supply and licensing of electricity;

iv. I hereby certify that all information given is true and correct to my knowledge and belief;

v. I understand and agree that the Department of Energy, Upstream and Downstream at the Prime Minister's Office will have the right to take any action including to forfeit all initial fees paid, if any of the information given is false;

vi. Department of Energy, Upstream and Downstream at the Prime Minister's Office shall not be held liable for any loss, damage and inconvenience suffered by me after my application has been approved by Department of Energy, Upstream and Downstream at the Prime Minister's Office;

vii. I hereby agree, understand and will comply with all the relevant laws and guidelines applicable to this application; and

viii. For whatever reason if my application is rejected by DES after my application being approved by the Department of Energy, Upstream and Downstream at the Prime Minister's Office, all application fees paid by me or by the authorized Qualified Person to the Department of Energy, Upstream and Downstream at the Prime Minister's Office shall not be refunded.

Name:

NRIC:

Date:

TO BE FIILED BY APPLICANT (NON-INDIVIDUAL) (if applicable)

I,	*(Name),*		*(NRIC)*
(designation)	of a		
(name of the Company/Organization/etc)			
and			
(Address)			

an authorized representative of this Applicant sincerely declare the following:

i. I hereby authorize (name of the Qualified Person)..... with NRIC.: ..... as the Qualified Person to act on my behalf to manage my Net-metering Application;**OR** I hereby declare myself with NRIC: ..... as a Qualified Person to manage my own Net-metering application; [please strikethrough where applicable];

ii. I hereby attest that the Qualified Person appointed here is a Qualified Person within the definition of a Qualified Person under APEQS Order 2011 and the regulations thereunder;

iii. I hereby confirm that I have not committed any offences under the Electricity Order 2017 and/or any other relevant laws and regulations pertaining to the supply and licensing of electricity;

iv. I hereby certify that all information given is true and correct to my knowledge and belief;

v. I understand and agree that the Department of Energy, Upstream and Downstream at the Prime Minister's Office will have the right to take any action including to forfeit all initial fees paid, if any of the information given is false;

vi. Department of Energy, Upstream and Downstream at the Prime Minister's Office shall not be held liable for any loss, damage and inconvenience suffered by me after my application has been approved by Department of Energy, Upstream and Downstream at the Prime Minister's Office;

vii. I hereby agree, understand and will comply with all the relevant laws and guidelines applicable to this application; and

viii. For whatever reason if my application is rejected by DES after my application being approved by the Department of Energy, Upstream and Downstream at the Prime Minister's Office, all application fees paid by me or by the authorized Qualified Person to the Department of Energy, Upstream and Downstream at the Prime Minister's Office shall not be refunded.

Name of the Authorized:

Representative:

Designation:

NRIC:

Date:

5.2 ELECTRICAL CONTRACTOR DECLARATION

**To be completed by Qualified Person*

Company's Name:	
Company's Registation No:	

By signing this form, I _____ *(Name)*

_____ *(NRIC)* declare that:

i. I am representing the owner of the premise and the information furnished above is true to my knowledge and belief;
ii. I confirm that the solar PV system design comply to the relevant standards and other relevant requirements as
iii. I also verify that the site condition is fit for installation of the solar PV system as per applicable regulations;
iv. I hereby acknowledge that all information given are true and the Department of Energy, Upstream and Downstream at the Prime Minister's Office shall have the right to take any action if the above information are false;

_____

Name of the Qualified Person:

NRIC:

Date:

Qualified Person Stamp: